

Customized Training



Setting up an Office of Professional Responsibility

This course focuses on establishing and effectively operating a new unit dedicated to ethical behaviour, what is often called an "Office of Professional Responsibility." This is clearly a delicate task so the course will outline the steps necessary to systematically establish, maintain, and enforce a code of ethics, and then to build on this to eliminate or prevent corruption. The instructors will use a series of case studies to illustrate best practices and leadership techniques to effectively change the culture of an organization.

Participants will learn the critical fundamentals, including:

- **Why** is this critical to your organization?
- **What** should happen in each department for the system to be effective overall?
- **Who** performs the respective tasks? How are their efforts coordinated and updated?
- **When** should things happen to boost effectiveness and efficiency?
- **How** are these tasks to be performed? What are the methods and metrics?

Why Choose CTP Training Services?

- Over 16 years, CTP has developed over 100 training modules based on U.S. and international best practices.
- We can utilize our existing modules for specific purposes or combine and customize them to make a customized corporate/organizational program that we deliver at multiple locations domestically and/or internationally. This is a cost effective way to deliver specific programs or large training initiatives without having the permanent overhead of a large training department.
- To meet specific training objectives, CTP combines lectures with practical hands-on training exercises and computer-based job aids, based on the adult learning principles of Instructional Systems Design.
- CTP's training modules include hundreds of practical interactive exercises—computer and paper based—consisting of over 1,000 questions that are used to reinforce specific training objectives.

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Technical Expertise:

Not only do we have deep experience in these areas, several of our experts worked formerly within the government where they authored key segments of the existing regulations and technical guidelines.

This course is designed for experts within Federal, State or local organizations (or foreign governments) with managerial responsibilities for preventing and/or eliminating corrupt activities within their organization.

Instructional System Design (ISD):

ISD is based on modern theories of adult learning, first distilling the critical knowledge, skills, and abilities of each subject area then developing targeted materials and delivery techniques using a combination of real-world case studies, field exercises, and interactive computer-based programs.

The objective is to imbue each training project with a customized methodology that is tailored to client-specific goals. ISD methodologies are considered to be state-of-the-art in adult learning today.



About CTP:

CTP has deployed customized training solutions in over sixty countries.

Our government clients know us best for our subject matter experts and innovative use of Instructional Systems Design (ISD) techniques.

Much of our work is overseas, working in conjunction with U.S. embassies, foreign governments and NGOs.

To learn more, contact Rick Phipps (703-683-5806).